

**NEW YORK STATE HOMES & COMMUNITY RENEWAL
Neighborhood and Rural Preservation Companies
MIDYEAR PERFORMANCE REPORT**

Directions: Please submit your Annual Performance Report via E-mail, no later than **December 31, 2013**, to NPP_RPPAnnualReport@nyshcr.org. A printed copy may not be submitted. More information on completing this report can be found in the instructions at <http://www.nyshcr.org/Forms/NPPRPP/>.

***Note - Please use 'Tab' key to move between fields.**

Check One: NPP RPP SHARS ID#: _____

Contract Program Year: / / to / / Contract Number: _____

Date of Latest Approved Workplan: / /

Company Name: _____

Mailing Address: _____ City: _____

State: **NY** Zip Code: _____ County: _____

Telephone Number: () - _____ Fax Number: () - _____

Email Address (for publication on the AHD): _____

Internet Web Site (if applicable): _____

Executive Director: _____ Board Chair: _____

Email Address (for Executive Director): _____

Contact Person, if other than E.D.: _____ Title: _____

Email Address for Contact: _____

Employer ID#: _____ Charitable Registration Number: _____

Date of Most Recent Needs Assessment: / / Date of Most Recent Strategic Plan: / /

Work Plan Activities: Please indicate the Work Plan activities for this contract from the latest approved Work Plan. The funds requested under this application are for the administration, planning, and implementation of the Work Plan activities checked below.

ACTIVITIES	<i>Check Appropriate Work Plan Activities</i>
Property Rehabilitation and Construction	
Client Assistance	
Community Renewal	

Company Name: _____ SHARS ID#: _____

Please use the space below to indicated any challenges your organization is facing in meeting its NRPP 2013-14 PY goals.

Company Name: _____ **SHARS ID#:** _____

Please use the space below as necessary to provide any additional information regarding your Work Plan activities. HCR is particularly interested in activities/projects that have achieved success and may be replicable by other organizations.

Please use the space below to describe unique projects initiated by your company which may be highlighted by HCR.

Please use the space below to elaborate on work completed outside the contract service area.

EXHIBIT A- Property Rehabilitation and Construction Activities

Total % of Contract to be Expended on these Activities: %

	YEAR ONE						YEAR TWO						TWO YEAR Work Plan TOTAL		
	# of 1-4 Unit Buildings/ Co-ops	# of Units at or Below 90% (In Progress or Completed)	# of Units above 90% (In Progress or Completed)	Total Units	Units to be In Progress	Units to be Completed	# of 1-4 Unit Buildings/ Co-ops	# of Units at or Below 90% (In Progress or Completed)	# of Units above 90% (In Progress or Completed)	Total Units	Units to be In Progress	Units to be Completed	Total Units	Units to be In Progress	Units to be Completed
Owner Occupied Property Rehabilitation and Construction Contract to be Expended on this Category: %															
Minor Repair (up to \$5,000 per unit)															
Home Improvement (\$5,001-\$25,000)															
Moderate Rehabilitation (\$25,001-\$75,000)															
Substantial Rehabilitation (over \$75,000)															
New Construction															
Tenant Property Rehabilitation and Construction Contract to be Expended on this Category: %															
Minor Repair (up to \$5,000 per unit)															
Home Improvement (\$5,001-\$25,000)															
Moderate Rehabilitation (\$25,001-\$75,000)															
Substantial Rehabilitation (over \$75,000)															
New Construction															
Non-Residential Property Rehabilitation and Construction Contract to be Expended on this Category: %		# of Units (In Progress or Completed)		Total Units	Units to be In Progress	Units to be Completed		# of Units (In Progress or Completed)		Total Units	Units to be In Progress	Units to be Completed	Total Units	Units to be In Progress	Units to be Completed
Capital Improvements (up to \$25,000 per unit)															
Capital Improvements (\$25,001-\$75,000)															
Capital Improvements (over \$75,000)															
New Construction															

	# of Buildings	# of Units
# of Owner Occupied Special Needs/Supportive Housing Units:		
# of Rental Special Needs/Supportive Housing Units:		
# of Owner Occupied Buildings/Units placed on tax rolls:		
# of Rental Buildings/Units placed on tax rolls:		

EXHIBIT B - Client Assistance

Total % of Contract to be Expended on these Activities: %

	YEAR ONE			YEAR TWO			TWO YEAR Work Plan TOTAL	
	# of Participants at or Below 90%	# of Participants Above 90%	Total	# of Participants at or Below 90%	# of Participants Above 90%	Total	Total	
Workshops Contract to be Expended on this Category: %								
First Time Homebuyer Workshops								
Home Maintenance/Repair								
Foreclosure/Mortgage Workshops								
Tenant Education Workshops								
Loan/Grant Availability Workshops								
Affordable Housing Opportunity Workshops								
Job Fairs/Employment Workshops								
Other:								
Other:								
Property Management Contract to be Expended on this Category: %	# of Households at or Below 90%	# of Households Above 90%	Total	# of Households at or Below 90%	# of Households Above 90%	Total	Total	
Total Number of Units in Buildings Managed								
Human Services Provided- List:								
Linkages to Support Services Provided- List and indicate if an M.O.U. is in place for these Services:								
Financial/Other Assistance (Individuals) Contract to be Expended on this Category: %	# of Individuals at or Below 90%	# of Individuals Above 90%	Total	# of Individuals at or Below 90%	# of Individuals Above 90%	Total	Total	
Debt Consolidation/Credit Counseling								
First Time Homebuyer Assistance								
Mortgage Restructuring/Foreclosure Prevention Counseling								
Mortgage/Grant Origination								
Subsidy Assistance								
Relocation Assistance								
Eviction Prevention								
Housing Court Assistance								
New Homeowners								
	Total # of Loans	Total Loan(s) Amount (\$)		Total # of Loans	Total Loan(s) Amount (\$)		Total # of Loans	Total Loan(s) Amount (\$)
Provision of Loan Products for Individuals								
Human Services Assistance (Individuals) Contract to be Expended on this Category: %	# of Individuals at or Below 90%	# of Individuals Above 90%	Total	# of Individuals at or Below 90%	# of Individuals Above 90%	Total	Total	
Homeless Services (Temporary Housing; Diversion from Homelessness)								
Job Training/Return to Workforce Preparation								
Job Placement								
Veteran Services (Expand)								
Identification of Subsidy Assistance for Homeless and Veteran Populations								
Tenant Associations Contract to be Expended on this Category: %	# of Associations/Meetings	Total # of Members		# of Associations/Meetings	Total # of Members		# of Associations/Meetings	Total # of Members
Tenant Associations Formed and/or Assisted								
Tenant Associations Workshops/Orientations								

EXHIBIT C- Community Renewal

Total % of Contract to be Expended on these Activities: %

	YEAR ONE			YEAR TWO			TWO YEAR Work Plan TOTAL	
	Total Projects to be In Progress	Total Projects to be Completed		Total Projects to be In Progress	Total Projects to be Completed		Total Projects to be In Progress	Total Projects to be Completed
Assistance to Neighborhoods/Municipalities Contract to be Expended on this Category: %								
Parks Built/Maintained								
Sidewalk/Roads Built/Maintained								
Street Lighting Installed/Enhanced								
Open Space Maintenance								
Waste Manage Systems Developed								
Water Systems Developed								
Other:								
Other:								
Assistance to Neighborhoods/Municipalities-Planning Contract to be Expended on this Category: %	Total			Total			Total	
Neighborhood Plan/ Municipal Plan/ Comprehensive Plan/ Historic Preservation								
Smarth Growth Plan/Program								
Land Use/Zoning Ordinance								
Housing Study/Market Studies								
Energy Savings/Green Building Initiatives								
Marketing and Promotion of Neighborhood Assets								
Assistance in Tourism or Other Community Revitalizaiton Projects								
Other:								
Other:								
Assistance to Neighborhoods/Municipalities-Grants Contract to be Expended on this Category: %	Total			Total			Total	
Number of Grant Applications to be Written								
Number of Grant Applications to be Administered								
Loan/Grant Assistance Contract to be Expended on this Category: %	Total	Total Loan(s) Amount (\$)		Total	Total Loan(s) Amount (\$)		Total	Total Loan(s) Amount (\$)
Provision of Loan Products for Businesses								
Assistance in Local Investment								
Business Assistance Contract to be Expended on this Category: %	Total			Total			Total	
Businesses Attracted								
Businesses Retained								
Formation of or Participation in Local Merchants Associations								
Crime Prevention Contract to be Expended on this Category: %	Total			Total			Total	
Crime Watch Programs								
Weed and Seed Programs								
Block Clubs/Neighborhood Associations Formed/Sustained								
Youth Programs (Number served)								
Organizational Activities Contract to be Expended on this Category: %	Total			Total			Total	
Staff/Board Development (Trainings/Conference/Workshops)								
Involvement with HCR Activities								
Partnerships Created Contract to be Expended on this Category: %	Total			Total			Total	
Projects being partnered on with local agencies.								
Projects being partnered on with the private sector.								
Projects being partnered on with statewide or national nonprofits.								