

**2017/2018**  
**Board Meeting Cancellations & Alternatives**

**Due to vacation scheduling there are no July and August 2017 Board meetings.**

**October 2017 Meeting cancelled due to scheduling conflicts.**

***Monthly Board Meeting  
September 15, 2017  
12:00 PM***

**Present: Sadie Badon, Pecolia Bostic, Sandra Morgan, Shirley Washington, Virginia Dawson-Taylor & Sondra Cochran**

**Excused: Charlie Reed, & Betty Campbell**

**Meeting called to order at 12:15 PM**

**Minutes from the last meeting - Mrs. Washington made a motion to accept the minutes with any necessary corrections. The motion was seconded by Mrs. Bostic; the vote was 5/0 and passed.**

**Financial Report - Questions asked/answered. Motion made by Mrs. Badon, seconded by Mrs. Morgan and passed. 5/0**

**Executive Director's Report - Ms. Cochran provided the following:**

- **HCR/NPC - Funding update**
- **Audit Review - Questions and answers and the draft should be good**
- **Project Update**
- **Potential Projects for 2018'19**
- **SRDI Grant Update**
- **Rental Report**

**Mrs. Badon made a motion to accept the Executive's Report; it was seconded by Mrs. Dawson-Taylor. The vote was 5/0 and passed.**

**Old Business: Fundraising - Fundraising responsibilities were reviewed and the board retreat was postponed pending possible rescheduling. Mrs. Washington made a motion to accept Old Business. It was seconded by Mrs. Morgan; the vote was 5/0 and passed.**

**New Business: Accepting the 2017 Agency Audit will be final in November meeting. Mrs. Badon made a motion to accept the audit and New Business. It was seconded by Mrs. Dawson-Taylor; the vote was 5/0 and passed.**

**The meeting was adjourned at 1:35 as per the Chairperson. The next meeting will be in November as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**

***Monthly Board Meeting  
October 12, 2017  
12:00 PM***

***Cancelled due to scheduling conflicts***

***Monthly Board Meeting***

***November 9, 2017***

***12:00 PM***

**Present: Sadie Badon, Virginia Dawson-Taylor, Betty Campbell, Pecolia Bostic, Charlie Reed & Sondra Cochran**

**Excused: Shirley Washington**

**Absent: Sandra Morgan**

**Meeting called to order at 12:11 PM**

**Minutes from the last meeting - Mrs. Badon made a motion to accept the minutes with any necessary corrections. The motion was seconded by Mrs. Dawson-Taylor; the vote was 5/0 and passed.**

**Financial Report - Questions asked/answered. Motion made by Mr. Reed, seconded by Mrs. Campbell and passed. 5/0**

**Executive Director's Report - Ms. Cochran provided the following:**

- **HCR/NPC - Funding - As usual concerns and support as per HCR**
- **Project Update**
- **New Project Updates**
- **ABO Updates**
- **SRDI Grant Updates**
- **Rental Report**
- **Downtown Revitalization Update**

**Mrs. Bostic made a motion to accept the Executive's Report; it was seconded by Mr. Reed. The vote was 5/0 and passed.**

**Old Business: Location and final planning for holiday party, Captain Bill's, also discussed fundraising ideas and when to reschedule the board retreat. The 2017 Agency Audit was accepted. Mr. Reed made a motion to accept Old Business. It was seconded by Mrs. Bostic; the vote was 5/0 and passed.**

**New Business: Invite Mary Wyatt to the January 2018 board meeting.**

**The meeting was adjourned at 1:25 as per the Chairperson. The next meeting will be in December (holiday party) as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**

***Monthly Board Meeting***  
***December 7, 2017***  
***1:00 PM***

**Holiday Party 2017**

**Present: Sadie Badon, Charlie Reed, Betty Campbell, Virginia Dawson-Taylor, Pecolia Bostic, Shirley Washington, Sandra Morgan, Sarah Kelly, Bridget Stokes, Danielle Jorge, Benita Wolanin & Sondra Cochran**

**Annual Meeting: Called to order at 2:30 PM**

**Minutes from the last meeting - Tabled**

**Financial Report - Tabled**

**Executive Director's Report:**

- **2017 Successes and Project Summaries.**
- **Elections will be held at the January 2018 meeting.**

**Mrs. Badon made a motion to accept the Executive Director's Report; it was seconded by Mr. Reed. The vote was 7/0 and passed.**

**The meeting was adjourned at 2:50 as per the Chairperson. The next meeting will be in January as scheduled.**

**Respectfully submitted by,**

*Virginia Dawson-Taylor*

**Secretary**

***Monthly Board Meeting  
January 11, 2018  
Annual Meeting  
12:00 PM***

**Present:** Virginia Dawson-Taylor, Sandra Morgan, Betty Campbell, Charlie Reed, Shirley Washington, Sadie Badon, & Sondra Cochran

**Excused:** Pecolia Bostic

**Meeting called to order at 12:17 PM**

**Minutes from the last meeting - Mr. Reed made a motion to accept the minutes with any necessary corrections. The motion was seconded by Mrs. Campbell; the vote was 6/0 and passed.**

**Financial Report - Questions asked/answered. Motion made by Mrs. Dawson Taylor, seconded by Mrs. Morgan and passed. 6/0**

**Old Business:**

- **Elections for 2017 - Slate unchanged**

**2018 Slate**

**Chairperson - Sadie Badon**

**Vice Chairperson - Charlie Reed**

**Secretary - Virginia Dawson-Taylor**

**Treasurer - Betty Campbell**

**Recording Secretary - Shirley Washington**

**Mrs. Washington made a motion to accept Old Business/the 2018 Slate of Officers; it was seconded by Mrs. Dawson-Taylor. The vote was 6/0 and passed.**

**New Business: Sondra will be stepping down as the Vice President of the Neighborhood Preservation Coalition of NYS, however she will still be a member and representative for Downstate, NY, Suffolk County. Mrs. Campbell made a motion to accept New Business; it was seconded by Mrs. Morgan. The vote was 6/0 and passed.**

**The meeting was adjourned at 1:07 as per the Chairperson. The next meeting will be in February as scheduled.**

**Respectfully submitted by,**

*Virginia Dawson-Taylor*

**Secretary**

***Monthly Board Meeting***  
***February 8, 2018***  
***12:00 PM***

**Present: Sadie Badon, Virginia Dawson-Taylor, Betty Campbell, Pecolia Bostic, Shirley Washington, Charlie Reed, Sandra Morgan & Sondra Cochran**

**Meeting called to order at 12:10 PM**

**Minutes from the last meeting - Tabled**

**Financial Report - Questions asked/answered. Motion made by Mrs. Campbell, seconded by Mrs. Dawson-Taylor and passed. 7/0**

**Executive Director's Report - Ms. Cochran provided the following:**

- **HCR/NPC - Update**
- **Project Update**
- **New Project Update**
- **SRDI Update**
- **Rental Report**

**Mrs. Washington made a motion to accept the Executive's Report; it was seconded by Mrs. Bostic. The vote was 7/0 and passed.**

**Old Business: Fundraising scholarship trip for 2018 in June and possible board retreat for 2018. Mr. Reed made a motion to accept Old Business. It was seconded by Mrs. Morgan; the vote was 7/0 and passed.**

**New Business: Ms. Cochran and the members reviewed plans for a new hire. Mr. Reed made a motion to accept Old Business. It was seconded by Mrs. Badon; the vote was 7/0 and passed.**

**The meeting was adjourned at 1:11 as per the Chairperson. The next meeting will be in March as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**

***Monthly Board Meeting***  
***March 15, 2018***  
***12:00 PM***

**Present: Sadie Badon, Betty Campbell, Pecolia Bostic, Virginia Dawson-Taylor, Shirley Washington, Charlie Reed, Sandra Morgan & Sondra Cochran**

**Meeting called to order at 12:11 PM**

**Minutes from the last meeting - Tabled**

**Financial Report - The regular financials were reviewed, in addition to account balances and the upcoming possible budget for July 1, 2018 - June 30, 2019. Questions were asked and answered. Mrs. Washington made a motion to accept the Financial Report. It was seconded by Mrs. Campbell and the vote was 7/0 and passed.**

**Executive Director's Report - Ms. Cochran provided the following:**

- **HCR/NPC - Update**
- **Project Update**
- **HUD Agency Audit Review**
- **SRDI Grant Update**
- **Rental Report**

**Mrs. Campbell made a motion to accept the Executive's Report; it was seconded by Mrs. Dawson-Taylor. The vote was 7/0 and passed.**

**Old Business: Ms. Cochran presented her plans and budget to sustain the new hire for the next 3 years, in addition to Ms. Kelly's possible retiring the end of the year. The fundraising bus trip for the James Wallace annual scholarship will be in June again this year and there was a brief discussion on the board retreat. Mrs. Morgan made a motion to accept Old Business. It was seconded by Mr. Reed; the vote was 7/0 and passed.**

**New Business: None**

**The meeting was adjourned at 1:05 as per the Chairperson. The next meeting will be in April as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**



***Monthly Board Meeting***  
***April 12, 2018***  
***12:00 PM***

**Present: Sadie Badon, Virginia Dawson-Taylor, Shirley Washington, Pecolia Bostic, Sandra Morgan, Betty Campbell, Charlie Reed & Sondra Cochran**

**Meeting called to order at 12:15 PM**

**Minutes from the last meeting - Tabled**

**Financial Report - Questions asked/answered. Motion made by Mrs. Campbell, seconded by Mrs. Bostic and passed. 7/0**

**Executive Director's Report - Ms. Cochran provided the following:**

- **HCR/NPC Update**
- **Project Update**
- **Rental Report**

**Mrs. Bostic made a motion to accept the Executive's Report; it was seconded by Mrs. Morgan. The vote was 7/0 and passed.**

**Old Business: Scholarship trip will still be \$55 per ticket and everyone reviewed their documents for the board retreat. Mr. Reed made a motion to accept Old Business. It was seconded by Mrs. Dawson-Taylor; the vote was 7/0 and passed.**

**New Business: The Farmers' Market will possibly be located at 40 Station Drive for the 2018 season also. The market will run from July 14, 2018 until Oct. 6, 2018 (or a week less depending on the final funding for the season). Mrs. Washington made a motion to accept New Business. It was seconded by Mrs. Campbell; the vote was 7/0 and passed.**

**The meeting was adjourned at 12:57 as per the Chairperson. The next meeting will be in May as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**

***Monthly Board Meeting  
May 12, 2017  
12:00 PM***

**Present: Sadie Badon, Virginia Dawson-Taylor, Betty Campbell, Charlie Reed, Pecolia Bostic**

**Excused: Shirley Washington, Sandra Morgan & Sondra Cochran**

**Meeting called to order at 12:10 PM**

**The board had a meeting without the Executive Director or the recorder, and the Recording Secretary was absent due to illness.**

**The members reviewed notes from the retreat and talked about plans and successes for the agency.**

**The meeting was adjourned at 1:00 as per the Chairperson. The next meeting will be in June as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**

***Monthly Board Meeting  
June 21, 2018  
12:00 PM***

**Present: Sadie Badon, Sandra Morgan, Virginia Dawson-Taylor, Pecolia Bostic, Betty Campbell and Charlie Reed**

**Excused: Shirley Washington & Sondra Cochran**

**Meeting called to order at 12:05 PM**

**The summary from the June 2018 scholarship bus trip was provided by Mrs. Badon.**

**The members continued a discussion from the May 2018 meeting that was a direct result from the 2018 board retreat. How they can assist with growing the membership and establish future plans for the agency?**

**The board had a meeting without the Executive Director and the Recording Secretary was absent due to illness. The minutes were not recorded because the recorder was not available.**

**The meeting was adjourned at 1:00 as per the Chairperson. The next meeting will be in June as scheduled.**

**Respectfully submitted by,**

***Virginia Dawson-Taylor***

**Secretary**